

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
HOME SCHOOLING POLICY**

**Policy**

The County Superintendent is responsible for supervision of the home education program in the local school districts of the county school district. The program shall be in compliance with Section 3321.04 of the Ohio Revised Code and chapter 3301.34 of the Rules of the Ohio State Board of Education.

**PROCEDURE**

**1. Notification (Initial)**

Notification of the intent to home school shall be in accordance with section 3301.34.03 of the Rules. Forms will be supplied by the County Office upon request of the parent(s).

**2. Approval/Denial**

- A. The County Superintendent will review the notification information, and if it is completed satisfactorily, grant an excuse from school attendance for the school year requested. The parent(s) will also be given a copy of the Ohio State Board of Education, Chapter 3301-34, Rules for Excuses from Compulsory Attendance for Home Education and County Educational Service Center Policy & Procedures. The Superintendent of the Local District of residence will be informed of this excuse.
- B. If the notification information is not complete or there is substantial evidence to indicate that the minimal educational requirements are not being met, the County Superintendent shall follow the procedures of section 3301-34-03 relative to investigation and action. The Superintendent of the Local District of residence will be informed of this action.

**3. Notification (Subsequent)**

Notification of the intent to continue home education shall be in accordance with sections 3301-34-03 and 3301-34-04 of the Rules. Forms will be supplied by the County Office, upon request of the parent(s), to comply with section 3301-34-03 (Notification). A subsequent (continuation of home education) notification also requires an Academic Assessment as defined in section 3301-34-04. Should parents choose option (c) - standardized testing at the school district - it is their responsibility to contact the Superintendent of their Local District of residence to make necessary arrangements.

4. **Remediation**

Should remediation be required the County Superintendent will notify the parents as prescribed in section 3301-34-05 and follow the procedure required by that section. The Superintendent of the Local District of Residence shall be informed of this action.

5. **Placement in School**

The County Superintendent will follow procedures in section 3301-34-06 of the Rules in enrolling or re-enrolling a child who has been home educated. Placement will be determined by considering:

- A. The child's most recent annual academic assessment report.
- B. Requiring the child to take any or all of the nationally normed, standardized achievement tests that are regularly scheduled for pupils in the Local District of residence for pupils of similar age.
- C. Other evaluation information that may include interviews with the child and/or parent(s) and consultation with the Superintendent and staff of the Local District or residence, local district competency tests, and state proficiency tests.

The placement decision of the County Superintendent will be provided to the parent(s) of the student, and to the Superintendent of the Local District of Residence, in writing.

Adopted: February 4, 1992 by the Lake County Educational Service Center